



VisionFund Cambodia is the only microfinance institution in Cambodia with an international network of 30 countries around the world with the social mission to improve the lives of children by offering small loans and other financial services to families. Our work empowers our clients to grow successful businesses which enable children to grow up with improved health and education. Working in partnership with World Vision, we are committed to long-term change which will unlock potential for future generations.

Job Announcement

POSITION TITLE: Admin Intern (Salary 80 USD + Health Insurance), 2 Posts
LOCATION: HEAD OFFICE (PHNOM PENH)

VisionFund is currently accepting university students who are seeking for internship opportunities to practice their skills and to earn practical working experience which is a crucial foundation for their future career. Now we are looking for **Intern** for Admin Department to help our operating.

JOB REQUIREMENTS:

- University students in field of Business Administration, or other related field;
- Fresh graduated or year II student also accept;
- Willing to learn and get experience on the job training;
- Demonstrate high level of ethical commitment and trustworthiness;
- Available to work as **full time**.

HOW TO APPLY:

Interested candidates are encouraged to submit Cover Letter + Job Application Form (download from website) and specifying the position you are applying for. The files must be in Ms. Word or PDF, not exceeds 1MB.

VisionFund Cambodia is an equal opportunity employer. Qualified women and people with a disability are strongly encouraged to apply. Only shortlisted applicants will be notified for testing. Submitted documents will not be returned.

Deadline: May 31, 2017 at 5PM.

VisionFund Cambodia Head Office: Building # 398, Preah Monivong Blvd., Sangkat Boeung Keng Kang I, Khan Chamkarmon, Phnom Penh, Cambodia.

Email: vfc_recruitment@wvi.org

Website: www.visionfund.com.kh (Job Application Form: www.visionfund.com.kh/careers)

Phone: 089 333 767
